

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |              | STAFF BOOKINGS                                                              |        |                                                  |       |                      |       |               |            |                 |                   | 25/August |          |           |         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------|--------|--------------------------------------------------|-------|----------------------|-------|---------------|------------|-----------------|-------------------|-----------|----------|-----------|---------|
| COMPANY NAME:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |              | Palm trees Catering & Events/Reanne Michelle The Wedding & Event Decorators |        |                                                  |       |                      |       |               |            |                 |                   | 2022      |          |           |         |
| EVENT:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |              | Wedding                                                                     | PLACE: | Fenns Hall Fennes Rd, Bocking, Braintree CM7 5PL |       |                      |       |               |            |                 |                   |           |          |           |         |
| Function                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | SANTRI STAFF | Michele Reanne Decor                                                        |        | Beverley Palm Three                              |       | Michele Reanne Decor |       | Time Shift    |            |                 | Tickets/Treveller |           |          | TOTAL     |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              | IN                                                                          | OUT    | IN                                               | OUT   | IN                   | OUT   | Hours of work | Hour Price | Subtotal        | One Way           | Return    | Subtotal |           |         |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Supervisor   | Lucas Santos                                                                | 09:30  | 15:00                                            | 15:00 | 20:00                | 20:00 | 00:00         | 14.50      | £13.00          | £188.50           | £0.00     | £0.00    | £0.00     | £188.50 |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter       | Daniel Diniz                                                                | 09:30  | 15:00                                            | 15:00 | 20:00                | 20:00 | 00:00         | 14.50      | £11.00          | £159.50           | £0.00     | £0.00    | £0.00     | £159.50 |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter       | Rafaela Martins                                                             | 09:30  | 13:00                                            | 13:00 | 22:00                | 22:00 | 00:00         | 14.50      | £11.00          | £159.50           | £0.00     | £0.00    | £0.00     | £159.50 |
| 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waitress     | Andreza Silva                                                               | 09:30  | 13:00                                            | 13:00 | 22:00                | 22:00 | 00:00         | 14.50      | £11.00          | £159.50           | £0.00     | £0.00    | £0.00     | £159.50 |
| 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waitress     | Liane                                                                       | 09:30  | 13:00                                            | 13:00 | 22:00                | 22:00 | 00:00         | 14.50      | £11.00          | £159.50           | £0.00     | £0.00    | £0.00     | £159.50 |
| 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter       | Tiago Max                                                                   | 09:30  | 13:00                                            | 13:00 | 22:00                | 22:00 | 00:00         | 14.50      | £11.00          | £159.50           | £0.00     | £0.00    | £0.00     | £159.50 |
| 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter       | Rodrigo Fonseca                                                             | 09:30  | 13:00                                            | 13:00 | 22:00                | 22:00 | 00:00         | 14.50      | £11.00          | £159.50           | £0.00     | £0.00    | £0.00     | £159.50 |
| 8                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waitress     | Carla Campos                                                                | 09:30  | 13:00                                            | 13:00 | 22:00                | 22:00 | 00:00         | 14.50      | £11.00          | £159.50           | £0.00     | £0.00    | £0.00     | £159.50 |
| 9                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | KP           | Samuel Vieira                                                               | 09:30  | 13:00                                            | 13:00 | 22:00                | 22:00 | 00:00         | 14.50      | £11.00          | £159.50           | £0.00     | £0.00    | £0.00     | £159.50 |
| 10                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | KP           | Rohan Silva                                                                 | 09:30  | 13:00                                            | 13:00 | 22:00                | 22:00 | 00:00         | 14.50      | £11.00          | £159.50           | £0.00     | £0.00    | £0.00     | £159.50 |
| <p>200 x Guests Buffet 2 x Buffet Stations<br/>Guests will start arriving for Cermony from 12pm - Canapes served to guests on arrival 2.00pm<br/>Dinner to be served from 5.pm.<br/>Evening Buffet 8pm<br/>(9 x Total staff included porters)<br/>7 x Decor 9.30 am till 1.00pm Decor<br/>2 x Decor 9.30am till 3.00pm<br/>7 x Waiting 1pm till 10pm Catering<br/>2 x Waiting 3.00pm till 8pm<br/>Breakdown<br/>7 x Decor 10pm till midnight<br/>2 x Decor 8pm till midnight</p> <p>The uniform is:<br/>*White shirt long sleeve*<br/><b>Black</b><br/>- trousers<br/>- shoes<br/>- socks<br/>- tie &amp; WasteCost</p> <p><b>WAITING:</b><br/>*Beard clean and tidy</p> <p><b>WAITRESS:</b><br/>*Short nails</p> |              | Subtotal time of work                                                       |        | 145.00                                           |       | Subtotal Price       |       | £1,624.00     |            | Subtotal Travel |                   | £0.00     |          | £1,624.00 |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              | Estimate / TOTAL                                                            |        | Cab from Station to the Venue                    |       | 1                    | £0.00 | £0.00         | £0.00      | £0.00           | SUBTOTAL          |           |          |           |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |                                                                             |        |                                                  |       | 0                    | £0.00 |               |            |                 | Cab Bills         | £0.00     |          |           |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |                                                                             |        |                                                  |       | 0                    | £0.00 |               |            |                 | Subtotal          | £1,624.00 |          |           |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |                                                                             |        | Cab from Venue to the station                    |       | 1                    | £0.00 | £0.00         |            | £0.00           | Paid              | £0.00     |          |           |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |                                                                             |        |                                                  |       | 0                    | £0.00 |               | £0.00      |                 |                   |           | DUE      | £1,624.00 |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |                                                                             |        |                                                  |       | 0                    | £0.00 |               |            |                 |                   |           |          |           |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |                                                                             |        | Payment on a/c Reanne                            |       | N/A                  | £0.00 | £0.00         | £0.00      |                 | £0.00             |           | £0.00    |           |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |                                                                             |        |                                                  |       | N/A                  | £0.00 |               |            |                 |                   |           |          |           |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |                                                                             |        | Due from other events                            |       | N/A                  | £0.00 |               |            | £0.00           |                   | £0.00     |          | £0.00     |         |
| Payment on a/c Beverley                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |              | N/A                                                                         | £0.00  | £0.00                                            | £0.00 |                      |       |               |            |                 |                   |           |          |           |         |
| Due from other events                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |              | N/A                                                                         | £0.00  |                                                  |       | £0.00                | £0.00 |               |            |                 |                   |           |          |           |         |
| FINAL TOTAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |                                                                             |        |                                                  |       |                      |       |               |            |                 |                   | £1,624.00 |          |           |         |



# STAFF BOOKINGS

## 25/August

## 2022

|                                                                                                                                                                                                                                                                                                                                                                                  |            |                 | COMPANY NAME:                 |                      | Palm trees Catering & Events/Reanne Michelle The Wedding & Event Decorators |                      |                                                  |                |            |           |         |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------|-------------------------------|----------------------|-----------------------------------------------------------------------------|----------------------|--------------------------------------------------|----------------|------------|-----------|---------|--|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | EVENT:                        |                      | Wedding                                                                     | PLACE:               | Fenns Hall Fennes Rd, Bocking, Braintree CM7 5PL |                |            |           |         |  |
| Function                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            | Haus STAFF      |                               | Michele Reanne Decor |                                                                             | Michele Reanne Decor |                                                  | Time Shift     |            |           | TOTAL   |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               | IN                   | OUT                                                                         | IN                   | OUT                                              | Hours of work  | Hour Price | Subtotal  |         |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                      |                                                                             |                      |                                                  |                |            |           |         |  |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Supervisor | Lucas Santos    | 9:30                          | 15:00                | 20:00                                                                       | 0:00                 | 9.50                                             | 13.00          | £123.50    | £0.00     | £123.50 |  |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter     | Daniel Diniz    | 9:30                          | 15:00                | 20:00                                                                       | 0:00                 | 9.50                                             | 11.00          | £104.50    | £0.00     | £104.50 |  |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter     | Rafaela Martins | 9:30                          | 13:00                | 22:00                                                                       | 0:00                 | 5.50                                             | 11.00          | £60.50     | £0.00     | £60.50  |  |
| 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waitress   | Andreza Silva   | 9:30                          | 13:00                | 22:00                                                                       | 0:00                 | 5.50                                             | 11.00          | £60.50     | £0.00     | £60.50  |  |
| 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waitress   | Liane           | 9:30                          | 13:00                | 22:00                                                                       | 0:00                 | 5.50                                             | 11.00          | £60.50     | £0.00     | £60.50  |  |
| 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter     | Tiago Max       | 9:30                          | 13:00                | 22:00                                                                       | 0:00                 | 5.50                                             | 11.00          | £60.50     | £0.00     | £60.50  |  |
| 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter     | Rodrigo Fonseca | 9:30                          | 13:00                | 22:00                                                                       | 0:00                 | 5.50                                             | 11.00          | £60.50     | £0.00     | £60.50  |  |
| 8                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waitress   | Carla Campos    | 9:30                          | 13:00                | 22:00                                                                       | 0:00                 | 5.50                                             | 11.00          | £60.50     | £0.00     | £60.50  |  |
| 9                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | KP         | Samuel Vieira   | 9:30                          | 13:00                | 22:00                                                                       | 0:00                 | 5.50                                             | 11.00          | £60.50     | £0.00     | £60.50  |  |
| 10                                                                                                                                                                                                                                                                                                                                                                                                                                                                | KP         | Rohan Silva     | 9:30                          | 13:00                | 22:00                                                                       | 0:00                 | 5.50                                             | 11.00          | £60.50     | £0.00     | £60.50  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | Subtotal time of work         |                      |                                                                             |                      | 447,990.0                                        | Subtotal Value | £112.00    | SUBTOTAL  | £712.00 |  |
| 200 x Guests Buffet 2 x Buffet Stations<br>Guests will start arriving for Cermony from 12pm -<br>Canapes served to guests on arrival 2.00pm<br>Dinner to be served from 5.pm.<br>Evening Buffet 8pm<br>(9 x Total staff included porters)<br>7 x Decor 9.30 am till 1.00pm Decor<br>2 x Decor 9.30am till 3.00pm<br>7 x Waiting 1pm till 10pm Catering<br>2 x Waiting 3.00pm till 8pm<br>Breakdown<br>7 x Decor 10pm till midnight<br>2 x Decor 8pm till midnight |            |                 | Cab from Station to the Venue |                      |                                                                             |                      | 1                                                | £0.00          | £0.00      |           |         |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                      |                                                                             |                      | 0                                                | £0.00          | £0.00      |           |         |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                      |                                                                             |                      | 0                                                | £0.00          | 50%        |           |         |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | Cab from Venue to the station |                      |                                                                             |                      | 1                                                | £0.00          | £0.00      | Cab Bills | £0.00   |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                      |                                                                             |                      | 0                                                | £0.00          |            | Subtotal  | £712.00 |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                      |                                                                             |                      | 0                                                | £0.00          |            |           |         |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | Payment on a/c Reanne         |                      |                                                                             |                      | N/A                                              | £0.00          | £0.00      | Paid      | £0.00   |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                      |                                                                             |                      | N/A                                              | £0.00          |            |           |         |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | Due from other events         |                      |                                                                             |                      | N/A                                              | £0.00          | £0.00      | DUE       | £712.00 |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | TOTAL                         |                      |                                                                             |                      |                                                  |                |            |           |         |  |



# STAFF BOOKINGS

## 25/August

## 2022

|                                                                                                                                                                                                                                                                                                                                                                                  |            |                 | COMPANY NAME:                 |                  | Palm trees Catering & Events/Reanne Michelle The Wedding & Event Decorators |               |                                                  |                |                   |           |          |       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------|-------------------------------|------------------|-----------------------------------------------------------------------------|---------------|--------------------------------------------------|----------------|-------------------|-----------|----------|-------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | EVENT:                        |                  | Wedding                                                                     | PLACE:        | Fenns Hall Fennes Rd, Bocking, Braintree CM7 5PL |                |                   |           |          |       |
| Function                                                                                                                                                                                                                                                                                                                                                                                                                                                          |            | Haus STAFF      |                               | Beverley/ Buffet |                                                                             | Time Shift    |                                                  |                | Tickets/Treveller |           |          | TOTAL |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               | Start            | Finish                                                                      | Hours of work | Hour Price                                       | Subtotal I     | Return            |           | Subtotal |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                  |                                                                             |               |                                                  |                |                   |           |          |       |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Supervisor | Lucas Santos    | 15:00                         | 15:00            | 0.00                                                                        | £14.50        | £0.00                                            | £188.50        | £0.00             | £0.00     | £0.00    |       |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter     | Daniel Diniz    | 15:00                         | 15:00            | 0.00                                                                        | £14.50        | £0.00                                            | £159.50        | £0.00             | £0.00     | £0.00    |       |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter     | Rafaela Martins | 13:00                         | 13:00            | 0.00                                                                        | £14.50        | £0.00                                            | £159.50        | £0.00             | £0.00     | £0.00    |       |
| 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waitress   | Andreza Silva   | 13:00                         | 13:00            | 0.00                                                                        | £14.50        | £0.00                                            | £159.50        | £0.00             | £0.00     | £0.00    |       |
| 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waitress   | Liane           | 13:00                         | 13:00            | 0.00                                                                        | £14.50        | £0.00                                            | £159.50        | £0.00             | £0.00     | £0.00    |       |
| 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter     | Tiago Max       | 13:00                         | 13:00            | 0.00                                                                        | £14.50        | £0.00                                            | £159.50        | £0.00             | £0.00     | £0.00    |       |
| 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waiter     | Rodrigo Fonseca | 13:00                         | 13:00            | 0.00                                                                        | £14.50        | £0.00                                            | £159.50        | £0.00             | £0.00     | £0.00    |       |
| 8                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Waitress   | Carla Campos    | 13:00                         | 13:00            | 0.00                                                                        | £14.50        | £0.00                                            | £159.50        | £0.00             | £0.00     | £0.00    |       |
| 9                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | KP         | Samuel Vieira   | 13:00                         | 13:00            | 0.00                                                                        | £14.50        | £0.00                                            | £159.50        | £0.00             | £0.00     | £0.00    |       |
| 10                                                                                                                                                                                                                                                                                                                                                                                                                                                                | KP         | Rohan Silva     | 9:30                          | 13:00            | 44798.92                                                                    | £44,799.00    | £5.50                                            | £11.00         | £60.50            | £0.00     | £60.50   |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | Subtotal time of work         |                  |                                                                             |               | 44,929.50                                        | Subtotal Value | £1,475.50         | SUBTOTAL  | £60.50   |       |
| 200 x Guests Buffet 2 x Buffet Stations<br>Guests will start arriving for Cermony from 12pm -<br>Canapes served to guests on arrival 2.00pm<br>Dinner to be served from 5.pm.<br>Evening Buffet 8pm<br>(9 x Total staff included porters)<br>7 x Decor 9.30 am till 1.00pm Decor<br>2 x Decor 9.30am till 3.00pm<br>7 x Waiting 1pm till 10pm Catering<br>2 x Waiting 3.00pm till 8pm<br>Breakdown<br>7 x Decor 10pm till midnight<br>2 x Decor 8pm till midnight |            |                 | Cab from Station to the Venue |                  |                                                                             |               | 1                                                | £0.00          | 50%               |           |          |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                  |                                                                             |               | 0                                                | £0.00          |                   |           |          |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                  |                                                                             |               | 0                                                | £0.00          |                   |           |          |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | Cab from Venue to the station |                  |                                                                             |               | 1                                                | £0.00          | £0.00             | Cab Bills | £0.00    |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                  |                                                                             |               | 0                                                | £0.00          |                   |           |          |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                  |                                                                             |               | 0                                                | £0.00          |                   |           |          |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | Payment on a/c Reanne         |                  |                                                                             |               | N/A                                              | £0.00          | £0.00             | Paid      | £0.00    |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 |                               |                  |                                                                             |               | N/A                                              | £0.00          |                   |           |          |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | Due from other events         |                  |                                                                             |               | N/A                                              | £0.00          | £0.00             | DUE       | £60.50   |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |                 | TOTAL                         |                  |                                                                             |               |                                                  |                |                   |           |          |       |